



DEPARTMENT OF HEALTH AND MENTAL HYGIENE

201 WEST PRESTON STREET • BALTIMORE, MARYLAND 21201 • Area Code 301 • 225-

William Donald Schaefer
Governor

Nelson J. Sabatini
Secretary

February 27, 1992

To Whom it may Concern:

I have known Mr. Robert N. Branan in a professional capacity since 1968, and he has worked continuously under my direct supervision since September 26, 1984. I am a Director of Data Processing with twelve years of experience at this level and over twenty years of experience as a manager. Mr. Branan is a Data Processing Programmer/Analyst Specialist IV working as a Data Processing Staff Specialist. He is my primary source of administrative staff support. During his tenure with me, I have been responsible for three major assignments at the Directorate level: 1) Director of Data Processing for DHMH; 2) Director of the Planning and Administrative Division of the Information Services Administration; and 3) Director of the Departmental Systems Division at the Information Services Administration. For the past four years and four months I have been the Director, DSD.

The Departmental Systems Division is responsible for all end-user computing in DHMH (utilizing minicomputers and microcomputers). In the field of Medical and Administrative Information Systems, we exemplify the state-of-the-art. DSD is responsible for the administration of five major projects: 1) the Automated Record Keeping System (ARKS) in the Division of Vital Records (DVR) (utilizing the Kodak Imaging System (KIMS)); 2) the Laboratories Administration (LABS) Data Processing Section (utilizing an IBM System/36 and System/38); 3) the Health Regulation Minicomputer System (HRMCS) (utilizing a DEC VAX cluster network of minicomputers); 4) the Women, Infants and Children (WIC) Data Processing System (utilizing an IBM RISC System/6000); and 5) the Hospital Management Information System (HMIS) (utilizing an IBM System/36 host server at a central site with six remote IBM System/36's and terminals at twenty-one remote sites in State Hospital Centers). We have performed systems planning for a proposed system being developed for the Drug Control Administration (DCA).

Mr. Branan performs a variety of functions to support this office. He performs systems analysis, programs/utilizes microcomputers, writes extensively in an administrative capacity, participates in meetings, participates in hiring interviews, advises me on critical issues when I ask him to, etc. Mr. Branan is a willing worker and a team player. His

personality is well-suited to serving in a supporting role to the principal executive of a large organization. His background includes complex technical assignments. Although his work with me has been primarily administrative in nature, Mr. Branan has demonstrated advanced analytical/technical skills throughout his employment. I admire Mr. Branan's working style and the products he delivers to me. We enjoy a highly productive working relationship.

I would recommend Mr. Branan for the following types of assignments:

1. Administrative Staff Support to a Director of Data Processing
2. General administrative work
3. Systems analysis
4. Programming
5. Administration of training
6. Teaching
7. DP planning
8. Technical writing

Thank you for your consideration in this matter.

Sincerely,



George M. Suggs, Jr., CDP, CSP, Director
Departmental Systems Division